

DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
P.O Box 20050, Kampala, Uganda
TEL: 0414259412/0414251256
info@dituganda.org

Document No: DIT/AC/F001

Document Title: Application Form Centre Registration

Issue No: 01

Rev. No: 0

INTRODUCTION

Uganda Vision 2040 Section 261 emphasizes that learners will be accorded opportunities to excel in the skills areas, they are placed in. The education system has been changed to emphasize practical skills, attitude and moral values geared towards the overall goal of producing graduates with employable skills, and who are competitive in the World of Work (WoW). In the new Lower Secondary Curriculum (LSC), the eight pre-vocational subjects i.e. **Information and Communication Technology (ICT), Agriculture, Entrepreneurship, Nutrition and Food Technology, Art and Design, Technology and Design, Performing Arts and Physical Education** are geared towards the promotion of employable skills.

In the **Lower Secondary Curriculum Framework 2021**, The Directorate of Industrial Training (DIT) is mandated to carryout assessment and accreditation of the learners as regards skills for the world of work. Ref. **Lower Secondary Curriculum Framework 2021** and **The Assessment Framework 2021, Lower Secondary**). DIT certificates are internationally recognized. **ISO 9001:2015 (Certificate No. UG92580A)**

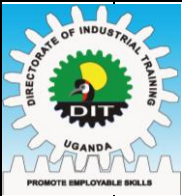
GUIDELINES FOR CENTRE ACCREDITATION

GENERAL INFORMATION

1. **Centre Accreditation.** Every secondary school **MUST** have a DIT Centre number. To get the number, fill **DIT LOWER SECONDARY CENTRE REGISTRATION FORM** attached and pay the centre accreditation fee. See **Table 1.1** for the fees and the bank details. Hand deliver the form together with the confirmation of payment (copy of a bank slip) to DIT offices at Plot 97/99 Jinja road/ corner 3rd street P.O BOX. 20050 Lugogo Kampala. You can alternatively upload the registration form and the bank slip on submission@dituganda.org. You can also download the form online at www.dituganda.org, Form name is **Lower Secondary Centre Registration** (Find more guidelines in the **DIT Online Centre and Candidate Registration Manual**) **Note:** Universal Secondary Education Schools (USEs) are exempted from both Centre Registration and Assessments fees but must fill and return the forms.

After successful submission of the registration forms, you will receive a message containing your particular **centre number, the user name and the password** on the school's phone number and email address you provided.

2. **Guidance on occupations.** A total of 120 occupations are available. And these occupations are clustered under the pre-vocational subjects. See **Appendix: List of Occupations**. Copies of the Assessment and Training Packages (ATPs) booklets together with the DIT evaluated and approved prototype textbooks for use by the teachers and the learners for every occupation can be procured from our distributor M/S Elite Publishers Limited of Plot 975/60 Mufin House, Sir Apollo Kagwa Road, Makerere. P.O Box 6260, Kampala. Tel: **+256788000019/+256702368054**. Email: elitepublisherslimited@gmail.com



DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
P.O Box 20050, Kampala, Uganda
TEL: 0414259412/0414251256
info@dituganda.org

Document No: DIT/AC/F001

Document Title: Application Form Centre Registration

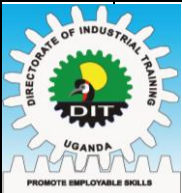
Issue No: 01

Rev. No: 0

3. **Guidance on teaching following the ATP and the textbook.** The ATP contains the syllabus and the sample assessment. The textbook contains the practical exercises and general guidance to acquisition of the skills. The teacher is required to guide the learners as they carry out the practical exercises and as they prepare for final assessment.
4. **Learner Assessment.** Each learner shall be assessed and certified in a single (1) Occupation. The assessment shall be on theory (knowledge) and practical skills. At the beginning of each 3rd year, (Term 1) in preparation for assessment at the end of the year, (Term 3), you will be required to furnish the Directorate with a number of learners pursuing a particular occupation. You will also be required to pay the assessment fees for each learner. See **Table 1.1** for the assessment fees. The forms for this particular registration shall be released at an appropriate time **Note:** The first candidates shall be assessed during third term of the year 2023.
5. **Certification.** Candidates who will pass the assessment will receive DIT certificates. All certifications at this level are classified as Level One under the **Uganda Vocational Qualifications (UVQ)**. (Find the description of Level One in each ATP). At Advanced level, a learner can proceed with the same occupation and acquire a Level Two certificate.

Table 1.1: Registration and Assessment Fees

Sn	Registration/Assessment	Fees (UGX)
1	Centre Number Registration	350,000
2	Assessment Fees Per Candidate	80,000
Bank Details Account Name: Directorate of Industrial Training Bank: Centenary, Entebbe Road Branch Account Number: 3010509532		



DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
 P.O Box 20050, Kampala, Uganda
 TEL: 0414259412/0414251256
info@dituganda.org

Document No: DIT/AC/F001

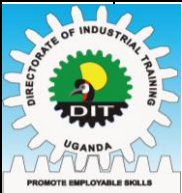
Document Title: Application Form Centre Registration

Issue No: 01

Rev. No: 0

Appendix: List of Occupations

S/N	Cluster	Occupation
1	AGRICULTURE	Poultry Farmer
		Fish Farmer
		Bee Keeper
		Cattle Farmer
		Goat Farmer
		Pig Farmer
		Rabbit Farmer
		Sheep Farmer
		Cocoa Farmer
		Coffee Farmer
		Banana Farmer
		Cereal Farmer
		Mushroom Farmer
		Oil Palm Farmer
		Tea Farmer
		Legume Farmer
		Root Tuber Farmer
		Floriculturist
		Fruit Farmer
		Vegetable Farmer
		Landscape Gardener
		Nursery Tree Operator
		Maize Farmer
Vanilla Farmer		
Rice Farmer		
Sorghum & Millet Farmer		
Irish Potato Farmer		
2	ART AND DESIGN	Weaver
		Knitter
		Graphics Designer
		Fabric Decorator
		Interior Designer
		Events Decorator
		Visual Painter
		Bead Artist
		Sculptor
		Potter
		Ceramist
		Beautician
		Cartoonist
Tailor		



DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
 P.O Box 20050, Kampala, Uganda
 TEL: 0414259412/0414251256
 info@dituganda.org

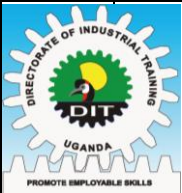
Document No: DIT/AC/F001

Document Title: Application Form Centre Registration

Issue No: 01

Rev. No: 0

		Hair Dresser
		Mixed Media Artist
		Leather Goods Maker
		Videographer
		Shoe Maker
		Leather Designer
		Photographer
3	PERFORMING ARTS	Dancer
		Singer
		Dramatist
		Instrumentalist
		Comedian
		Disco Jockey (DJ)
		Recording Artist
		Radio and TV Presenter
		Master of Ceremony (MC)
4	TECHNOLOGY AND DESIGN	Carpenter
		Joiner
		Builder
		Briquette Maker
		Fitter Machinist
		Sheet Metal Fabricator
		Architectural Draftsman
		Power Lines Electrician
		Domestic Electrician
		Electronics Mechanic
		Metal Fabricator
		Biogas Operators
		Sewing Machine Mechanic
		Energy Saving Stove
		Sound Mechanic
		Biomedical Mechanic
		Engraver
		Upholster
		Tiler
		Motor Vehicle Mechanic
		Plumber
		Phone Repairer
		Terrazzo Worker
		Automobile Spray Painter
		Motor Cycle Mechanic
5	NUTRITION AND FOOD TECHNOLOGY	Cook
		Baker
		Juice Processor



DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
 P.O Box 20050, Kampala, Uganda
 TEL: 0414259412/0414251256
info@dituganda.org

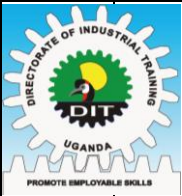
Document No: DIT/AC/F001

Document Title: Application Form Centre Registration

Issue No: 01

Rev. No: 0

		Vegetable Processor
		Wine Maker
		Fruit Processor
		Home Manager
		Diet Therapist
		Food Seed Processor
6	PHYSICAL EDUCATION	Rounders
		Cricket Practitioner
		Field Hockey Practitioner
		Badminton Practitioner
		Table Tennis Practitioner
		Netball Practitioner
		Volleyball Practitioner
		Basketball Practitioner
		Handball Practitioner
		Rugby Practitioner
		Athletics Practitioner
		Swimming Practitioner
		Aerobics Practitioner
		Gymnastics Practitioner
		Soccer Practitioner
		Golf Practitioner
		Wood Ball Practitioner
		Lawn Tennis Practitioner
		Rounders
7	INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)	Computer Application User
		System Administrator
		Network Administrator
		Website Developer
		Computer Repairer
		Web Applications Developer
		Mobile Applications Developer
8	ENTREPRENEURSHIP	Entrepreneur



DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
P.O Box 20050, Kampala, Uganda
TEL: 0414259412/0414251256
info@dituganda.org

Document No: DIT/AC/F001

Document Title: Application Form Centre Registration

Issue No: 01

Rev. No: 0

DIT LOWER SECONDARY CENTRE REGISTRATION FORM

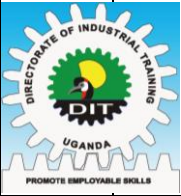
(Fill this form and return it to DIT)

SECTION A: SCHOOL'S DETAILS

Name of the School:	
Postal Address:	
Phone contact:	
Official email address:	
Physical Address	
District	
County	
Sub-county/Division	
Parish	
Village	

SECTION B: PERSONNEL DETAILS

Details of Director (s) if Applicable	
Director (s)' name (s)	Office line:
Physical address:	Email address:
Details of Head Teacher	
Principal/ Head teacher's name:	Office line:
Physical address:	Email address:



DIRECTORATE OF INDUSTRIAL TRAINING (DIT)
MINISTRY OF EDUCATION AND SPORTS
P.O Box 20050, Kampala, Uganda
TEL: 0414259412/0414251256
info@dituganda.org

Document No: DIT/AC/F001

Document Title: Application Form Centre Registration

Issue No: 01

Rev. No: 0

SECTION C: SELECTED OCCUPATIONS

SN	CLUSTER	OCCUPATION

SECTION D: OFFICIAL ENDORSEMENT

I confirm on behalf of _____ (the school), that the information provided in this document is correct, any changes in circumstances will be notified to DIT in writing.

Name.....

Signature.....

Date.....

School's Stamp.